

**Unser Hafen Populace & Planning Meeting
6:30pm 1/17/2024**

~Society News~

See the postings on <https://www.sca.org/news-events> for more information

~Kingdom News~

See the postings on <https://www.outlands.org/> for more information

~Baronial News~

Fighter practice reminder

- Practice is canceled this coming Sunday Jan 21 for Coronation
- Will move indoors to the field house from January 28 through March 24, 2024, back at the usual time of 2 pm to 5 pm
 - Cody Brown with Amtgard reached out asking if they can use the fieldhouse again during our fighter practices and Eithne approved this request.
 - Eithne reminded Cody that the cost per Sunday is roughly \$50 and we ask for donations from all attendees as possible to cover the costs. Cody has no issues with that.
- The calendar and fighter practice web pages have been updated

Baronial position updates

- Captain of Archers will be changing over to Lord Roland, I will have Marc give the training needed to Roland.
 - Eithne sent a message to Roland asking him to submit a letter of intent.

Medieval Night (first Monday of each month, 6-9 PM, Gryphon Games, 1119 W Drake Rd Ste C30, Fort Collins)

- Next gathering is Feb 5

White Rose Inn (food, socializing and scintillating conversation)

Next meeting on Feb 14, will be held at Countess Rosalind's home in Loveland and the topic is Valentine's Day foods. Look for more information in the newsletter or on the website.

- Needs to be added to the calendar & the White Rose Inn page on the website
- The start time also needs to be added to the White Rose Inn page

Scribal Night

Third Monday of every month at Lady Regalis' home in Johnstown.

Planning for UH upcoming events (hosting and attending)

2024:

Jan 20-21 Coronation, hosted by Aarquelle

Feb 17 Winter Oasis: Senior Center, Fort Collins for February 17, 2024

- Rental check delivered by Eithne Jan 17, amount \$1,230 for the three Prairie Sage rooms, Kitchen and the Lupine room (for royal room)
- Insurance certificate has been mailed to the City of Fort Collins with a copy emailed to Eithne
- Event is on the Kingdom calendar & a web page has been created
- Event Coordinator is Lady Elsbeth & Corrie Lia, deputies are students from UNC Greeley
- Schedule:
 - 1-2 pm setup

- 2:30-4 pm Classes & revelry
- 3:30 pm Beginning of Not Baklava dessert competition
- 4 pm Court
- 5-6 pm Potluck dinner
- 6-8 pm Hafla
- 8-9 pm tear down
- Updates:
 - Classes are scheduled, feastocrat for potluck & coffee bar, some merchants for small bazaar
 - To do list
 - Gate & Paypal coordination: In process
 - Eithne submitted the paperwork. Needs to be signed by the Kingdom Exchequer and then volunteers can be trained for processing credit cards.
 - Volunteer sheet for gate (paperwork and accepting payments in check or cash) created and posted to the FB event and UH FB group.
 - Gate will be set up at the first door, inside
 - Budget
 - Tokens for gambling
 - Coffee bar stuff
 - Send form for reimbursement, Ursula to send
 - Website updates
 - Will email Calendar Deputy for Kingdom & Ylva for our website
 - Elsbeth & Aleysia toured the site yesterday
 - Vagn & Ylva will be making campaign ads, volunteer list will be included
 - Service animals only allowable
 - Lady Regalis will make name tags for teachers
- Items needed from storage unit:
 - All of the water coolers (the plastic ones and the glass ones)
 - Free standing backdrops with the backdrop fabric
 - To be used to hide the feasting table
 - Tablecloths
 - Serving ware & utensils, all of the boxes
 - Green and yellow long banners are in storage bags
 - LED lanterns & other LED lights
 - Bamboo feast gear
- Items needed to brought:
 - Countess Rosalind's glass mugs for the coffee and tea bar
 - Eithne to bring:
 - 40 ounce French press & turkish coffee from her deep freezer
 - Monk fruit sweetener
 - Lemonade mix (leftover from Newcomers)
 - Making/bringing date syrup and other handmade syrups for the coffee bar
 - Attendees are asked to bring rugs

Feb 24 Candlemas Feast & Multi-Baronial A&S Championship

Mar 23 A&S Competition, hosted by Caerthe

April 19-21 Crown tournament & Spring Faire, hosted by Unser Hafen

- Safiyya is the event coordinator, Andreas is deputy event coordinator
- Site location chosen: Southeast Weld County Fairgrounds, Keenesburg
 - Site visit scheduled in process for early February, possibly Sat 3rd
- SCA inc has a new pre-registration system up and running called SCORES that we can

use to get an idea of how much food to buy.

- We will need to wait to submit the SCORES paperwork until after we get permission to go forward with our updated budget, see more info
- Event budget was reconfigured after Their Excellencies spoke with Their Majesties and Their Royal Highnesses and a request was made to separate out food costs from event fees as much as possible.
 - The coordinator team met on Sunday Jan 14
 - **Here are the changes that we are proposing and what was submitted to the Kingdom Financial Committee Jan 16:**
 - Weekend charge decreased from \$35 to \$30 for members and from \$40 to \$35 for non-members.
 - Day charge stays the same
 - Friday night remains a potluck, no fee
 - Breakfasts on both days and lunch on Sunday included
 - Lunch on Saturday is now donation based and will be used as a fundraiser for the Kingdom Travel Fund
 - Saturday feast is now a separate cost of \$10 and there will be a limited number of seats available for purchase. We are planning on reserving 10-15 seats for those who want to pay for the feast at gate.
 - We reconfigured the costs for each of the meals to account for current food costs.
 - For the food, we will have gluten free and allergy free food available and will use separate serving utensils that are marked to keep the food allergy free.
 - We will have all of the ingredients for every dish listed on the website.
 - We plan to have the menus and ingredients lists on our website by the end of February.
 - We will have printed menus with the same information at all tables, posted on the walls and on the kitchen door.
 - If we have more people show up for the day than we anticipated, we will go to the store and buy more food for breakfast and lunch to ensure everyone is able to eat.
 - For the feast on Saturday, we are buying tokens to demarcate who paid for the feast.
 - We will have separate tables for those who paid and they will have signs stating such.
 - Tokens will be verified at each table before the feast starts
 - We will also have separate tables for those who are "off board", that did not pay for the feast to help the servers know who won't be served.
 - We will be utilizing SCORES for pre-registration for all meals to help get a count of who will be attending and eating the food including the meals that do not have a fee, these will be entered as zero cost on SCORES.
 - These changes will potentially increase the 50/50 split from \$1,257.14 to \$1,477.66
- Site tokens have been ordered by Andreas.
- Safiyya updates
 - Volunteers will be requested starting after Winter Oasis
 - Where do we want the list to go?
 - We can share the list from the Google folder onto the Crown site on Unserhafen.org
 - Kayla will share the information in The Gatekeeper as well
 - Advertising will start the week of Winter Oasis
 - March 6: will start pushing the food
 - This will give Aleysia enough time to get the menus finalized and also enough time to get volunteers for the donation lunch.
 - Feast tokens will be ordered soon by Andreas.

May 5 A May Day in the Park

- Event Coordinator: Sir Alexander
- Location: Dwayne Webster Veterans Park
 - Not renting pavilion
 - Setting up our sun shades
 - Bring snacks & desserts as potluck
- Event registration form signed and submitted to the Kingdom Calendar Deputy.
 - Need to write and submit the event copy by the end of February so it can be added to the Outlandish Herald and added to our website.

Labor day Northern regional Champions event

- Ask site coordinators of the Southeast Weld County Fairgrounds, Keenesburg if we can reserve the site for this new event when we take a tour in early February.

Battlemoor Talk about Battlemoor earlier since we have a lot of newcomers

- Coordinate garb making events
 - Lady Regalis volunteered to host monthly A&S/crafty night
- How to camp, keep food cold, gear needed, etc.

~Events~

(Refer to Kingdom calendar for links to events: <https://www.outlands.org/events>)

~Officers~

Officer Reports

- Seneschal (Officer= THL Eithne ingen Fhaelain Duib, deputy = Corrie Lia & drop dead deputy = THL Soren Thorvaldsson): Eithne present, Corrie Lia present & Soren present
- Exchequer (Officer= Mistress Ursula d/ 'Arcy & deputy=): Ursula absent
 - Current Balance: \$5,856.08 as of current balance
- Chatelaine (Officer Lady Elsbeth, deputy = Corrie Lia): Elsbeth absent, Corrie Lia present
 - Lots of newcomers coming from Bears Gate/Students of UNC group
 - They are now an official group at the college
 - Richenda asked Corrie Lia to look into facilities that we can rent at UNC
 - Dance practice would be good to setup as well
- Webminister (Officer= Lady Astridr Ylfa Markusdottir aka Ylva): Ylva present
 - Waiting on Iohann to build the new website
 - Caught on the requests via email
 - Will be working setting up new email boxes
- Social Media (Officer= Lord Vagn) = Vagn absent
 - Ylva shared that Vagn & Corrie Lia will be advertising Winter Oasis
- Quartermaster (Officer= Lord Galen FitzThomas): Galen present
 - Galen's connection kept dropping.
 - Eithne will coordinate with Galen to get the items from the storage unit to the Winter Oasis site.
- Gold Key (Officer= Josias Stylites; Interim: Lady Regalis): Regalis present
 - Regalis shared that some of the UNC Greeley students contacted Gold Key and borrowed garb for Coronation
- Minister of Arts & Sciences (Officer= Countess Kitta Ragnvaldsdottir & deputy=Alexandra Orchestris): Kitta absent, Alexandra absent
- Herald (Officer= Don Andreas): Andreas present
 - Things are going well, dropped a couple of balls over the holidays and some people have asked others to help finish.
 - Working through his to do list
 - Herald's office hours will be added to the calendar through Ylva.
 - First Thursday of the month, first one is Feb 1
 - Submissions

- Ylva's new device
 - Plattefordham gentle reached out, Andreas is now their local Herald since they don't have one.
 - Households being worked on for Roland and Vagn
- Knight Marshal (Officer= Lord Uchtred & deputy=): absent
- Marshal of Fence (Officer= Lord Martin de Cuniga & deputy=): present
 - Getting excited about the fieldhouse
 - Authorizations will be done on Jan 28
 - Need to get the loaner gear back from Uchtred
 - Andreas is now an authorizing marshal in rapier and cut& thrust
- Equestrian (Officer= Lady Cecelia Juetta & deputy= Lady Gwen de la Cumbe): absent
- Captain of the Archers (Officer = Lord Marc & deputy=): present
 - Lord Roland will be taking over this position as of January 2024, as soon as the letter of intent is received.
 - Archery occurred Jan 13, practice will be happening the second Saturday of every month.
- Scribe (Officer=Lord Galen FitzThomas & deputy=Lady Regalis dei Falchi): Galen present, Regalis present
 - Assignments received and given out for Winter Oasis
- Chronicler (Officer= Lady Caillech (Kayla) Dhe Silvertongue): Kayla present
 - Reconfiguring the Gatekeeper to be easier to read, adding a volunteer section
 - **Articles will now be due by the 27th each month, except for February when they are due by the 24th.**
 - chronicler@unserhafen.org
- **Baron and Baroness Bite** (Baron= Jarl Freana & Baroness= Countess Richenda): Baron & Baroness present
 - Gave thanks to everyone who participated in the procession for Her Excellency's elevation.
 - They will be at Coronation and will be bringing the UH backdrops to help with decoration
 - Went to the Caer Galen fighter practice on Tuesdays
 - Just celebrated their 42 anniversary
 - Have a monthly meeting with Their Majesties and Royal Highnesses.
 - They have received a report that our Barony is doing well.

Next Meeting

21 February 2024 virtual only using Google meet